



FLOODPLAIN DEVELOPMENT PERMIT APPLICATION

Application # _____

SECTION I: General Provisions (APPLICANT to read and sign):

1. No work of any kind may start until a permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Compliance is issued.
5. The permit is valid for one (1) year from date issued and will need to be renewed if work is not completed at that time.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.
8. I, THE APPLICANT, CERTIFY THAT ALL STATEMENTS HEREIN AND IN ATTACHMENTS TO THIS APPLICATION ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND ACCURATE.

(APPLICANT'S SIGNATURE) _____ DATE _____

SECTION II: Proposed Development (To be completed by APPLICANT)

| | | |
|------|---------|-----------|
| NAME | ADDRESS | TELEPHONE |
|------|---------|-----------|

APPLICANT

BUILDER

ENGINEER

PROJECT LOCATION:

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach) and the distance to the nearest intersecting road or well-known landmark. Also include plans in duplicate drawn to scale showing the location, dimensions, and elevation of the project, proposed landscape alterations, existing and proposed structures, including the placement of manufactured homes.

DESCRIPTION OF WORK (Check all applicable boxes):

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A. STRUCTURAL DEVELOPMENT

ACTIVITY

STRUCTURE TYPE

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

- Residential (1-4 Family)
- Residential (More than 4 Family)
- Non-residential (Flood proofing? Yes)
- Combined Use (Residential & Commercial)
- Manufactured (Mobile) Home (In Manufactured Home Park? Yes)

ESTIMATED COST OF PROJECT \$ _____

B. OTHER DEVELOPMENT ACTIVITIES

- Clearing Fill Mining Drilling Grading
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modification)
- Drainage Improvements (Including Culvert Work)
- Road, Street or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please specify) _____

After completing SECTION II, APPLICANT should **submit form to the Local Administrator for review.**

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SECTION III: Floodplain Determination (To be completed by the Local Administrator)

The proposed development is located on FIRM Panel No. _____, Dated _____.

The Proposed Development:

- Is NOT located in a Special Flood Hazard Area (Notify the applicant that the application review is complete and NO FLOODPLAIN DEVELOPMENT PERMIT IS REQUIRED).
- Is partially located in the SFHA, but building development is not.
- Is located in a Special Flood Hazard Area
FIRM zone designation is _____.
"100-Year" flood elevation at the site is: _____ ft. NGVD (MSL)
 Unavailable
- Is located in the floodway.
FBFM Panel No. _____ Dated _____
(if different from the FIRM panel and date)
- See Section IV for additional information required.

SIGNED _____ DATE _____

SECTION IV: Additional Information Required (To be completed by Local Administrator)

The applicant must submit the documents checked below before the application can be processed:

- A site plan showing the location of all existing structures, water bodies, adjacent roads, lot dimensions, and proposed development.
- Development plans, drawn to scale, and specifications, including where applicable: details for anchoring structures, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, and details of enclosures below the first floor.

Also, _____

- Subdivision or other development plans. (If the subdivision or other development exceeds 50 lots or 5 acres, whichever is the lesser, the applicant must provide "100-Year" flood elevations if they are not otherwise available).
- Plans showing the extent of watercourse relocation and/or landform alterations.
- Change in water elevation (in feet) _____ Meets ordinance limits on elevation increases
 Yes No
- Top of new compacted fill elevation _____ ft. NGVD (MSL).
- Flood proofing protection level (non-residential only) _____ ft. NGVD (MSL). For flood proofed structures, applicant must attach certification from registered engineer or architect.
- Certification from a registered engineer that the proposed activity in a regulatory floodway will not result in any increase in the height of the "100-Year" flood. A copy of all data and hydraulic/hydrologic calculations supporting this finding must also be submitted.
- Other: _____

SECTION VI: AS BUILT ELEVATIONS (To be completed by APPLICANT before Certificate of Compliance is issued)

The following information must be provided for structures that are part of this application. This section must be completed by a registered professional engineer or a licensed land surveyor (attach a certification to this application). Complete 1 and 2 below.

1. Actual (As-Built) Elevation of the top of the lowest floor, including basement (in Coastal High Hazard Areas, bottom of lowest horizontal structural member of the lowest floor, excluding piling(s) and columns) is: _____ ft. NGVD (MSL).
2. Actual (As-Built) Elevation of flood proofing is _____ ft. NGVD (MSL).

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SECTION VII: COMPLIANCE ACTION (To be completed by LOCAL ADMINISTRATOR)

The Local Administrator will complete this section as applicable based on inspection of the project to ensure compliance with the community's ordinance for flood damage prevention.

INSPECTIONS: DATE: _____ BY _____ DEFICIENCIES Yes No

DATE: _____ BY _____ DEFICIENCIES Yes No

DATE: _____ BY _____ DEFICIENCIES Yes No

SECTION VIII: CERTIFICATE OF COMPLIANCE (To be completed by LOCAL ADMINISTRATOR)

Certificate of Compliance issued:

DATE: _____ BY: _____